

WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR MEETING

May 13, 2019  
TJC – Room 312

Members Present:

President - James Musshafen  
Vice President - Shanna Fraser  
Trustee - Gregory Berl  
- Michelle Rocha  
- Kim Snyder

Others Present:

Deborah Leh, Superintendent  
Mary Vito – Pupil Personnel Services Director  
Daniel Murray – Elementary Principal  
Eric Windover – Secondary Principal  
Jennifer Sinsebox – Executive Director of Curriculum  
Jessica Jackson – School Business Official

Members Absent:

Trustee - Beth Nolan  
- Courtney Panek

6:30 p.m. MEET THE CANDIDATES – The candidate forum was held.

7:00 p.m. BUDGET HEARING – D. Leh presented the proposed 2019-2020 budget to the community.

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:33 p.m.

The *Pledge of Allegiance* was led by one student from the secondary school and one student from the elementary school.

APPROVAL OF AGENDA

Trustee K. Snyder moved, seconded by Trustee S. Fraser, to approve the agenda.

Motion 5-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

None

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Secondary Update – E. Windover provided a brief update on news from the middle/high school.
- b. BEDS Update: Enrollment Report – D. Leh presented an update on the District's enrollment. There is no significant change from the last report.
- c. Board Member Communications
  - 1) Board Self-Evaluation – The Board members will work on the self-evaluation at the workshop on June 3, 2019.
  - 2) Monroe County School Boards Association Annual Meeting, May 29, 2019 – The Board members were reminded of the upcoming meeting.
  - 3) Superintendent's Evaluation – The Board members will work on the superintendent's evaluation at the workshop on June 3, 2019.
  - 4) Board of Education Workshop – June 3, 2019 – The Board members will work on Board priorities, the Board self-evaluation, and C. Panek and K. Snyder will provide a walkthrough of the SuperEval program.
  - 5) Other Items of Information – None

- d. Superintendent's Report – D. Leh – A separate Superintendent's Report was provided, and posted for community information, on the Etta Fraser Miller Scholarship Review timeline, T. J. Connor Summer Reading Experience, the Climate Survey update, and upcoming events in May, 2019.

- e. Discussion of Solar Installation – this item was tabled.

Trustee K. Snyder moved, seconded by S. Fraser to table this discussion item.

Motion 5-0.

**4. New Business**

- a. Approval of Minutes of Board Workshop held on April 22, 2019

Trustee K. Snyder moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the workshop held on April 22, 2019.

Motion 5-0.

- b. Approval of Minutes of Meeting held on April 23, 2019

Trustee K. Snyder moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the meeting held on April 23, 2019.

Motion 5-0.

- c. Approval of Recommendations of Committee on Special Education

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, has met and will implement the recommendations of the Committee on Special Education for meetings held on 3/8/19, 3/18/19, 3/21/19, 4/5/19, 4/10/19, 4/11/19, 4/12/19, and 4/25/19.

Motion 5-0.

- d. Approval of Second Reading and Adoption of Board of Education Policy

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the second reading and adoption of the following Board of Education policy:

**Revised Policy #5670 Records Management**

Motion 5-0.

- e. Approval of Student Field Trip

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the sixth-grade field trip to a Red Wings game at Frontier Field on May 23, 2019.

Motion 5-0.

- f. Approval of Items for Excess

Trustee M. Rocha moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following items for excess:

Filing cabinets and book shelving units  
Floor mixer, pot filler, and chopper  
Outdated books and VHS tapes

Motion 5-0.

g. Personnel Actions

1) Approval of Probationary Appointment – Certificated Staff

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby the following probationary appointment:

<u>Name</u>	<u>Area</u>	<u>FTE</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Ending Date</u>
JoAnne Jones	Business Teacher	1.0	\$57,969, Step 16	Aug. 28, 2019	Aug. 27, 2022

Motion 5-0.

2) Approval of Substitute Appointment – Certificated Staff

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Carolyn Mekker	Biology	\$120/day	May 14, 2019
Benjamin Guerrera	Accounting	\$120/day	May 14, 2019

Motion 5-0.

3) Acceptance of Resignations – Classified Staff

Trustee M. Rocha moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby accepts the following resignations:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Lydia McCracken	Teacher Aide	April 26, 2019
Roberta Bilinski	Treasurer/Purchasing Agent	June 28, 2019

Motion 5-0.

4) Approval of Unpaid Leave – Classified Staff

Trustee M. Rocha moved, seconded by Trustee K. Snyder to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

Trustee S. Fraser moved, seconded by Trustee K. Snyder, to divide the motion into two separate items:

Motion 5-0.

4.1) Approval of Unpaid Leave – Classified Staff

Trustee S. Fraser moved, seconded by Trustee K. Snyder to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Gregory Dunn	Security	May 8, 2019

Motion 5-0.

4.2) Approval of Unpaid Leave – Classified Staff

Trustee M. Rocha moved, seconded by Trustee K. Snyder to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Heather Waterman	Counseling Secretary	May 30 – June 14, 2019

Motion 3-2. J. Musshafen and S. Fraser voted no. Motion not passed.

**A majority of the entire board, not simply of those present, is required for the board to take any official action.** (New York State School Boards Association School Law Book, 36<sup>th</sup> edition, Chapter 14, Section 14.3, p. 137)

Discussion of Solar Installation – this item was removed from the table.

Trustee K. Snyder moved, seconded by S. Fraser to remove from the table this discussion item.

Motion 5-0.

K. Overton from Harris Beach provided information on the details of the proposed solar installation within the District.

EXECUTIVE SESSION

Trustee M. Rocha moved, seconded by Trustee K. Snyder, to adjourn to Executive Session to discuss the employment of a specific individual at 8:39 p.m.

Motion 5-0.

Trustee M. Rocha moved, seconded by Trustee K. Snyder, to reconvene the meeting at 9:55 p.m.

Motion 5-0.

ADJOURNMENT

Trustee M. Rocha moved, seconded by Trustee K. Snyder, to adjourn from the meeting at 9:56 p.m.

Motion 5-0.